

Equipment Inspection Checklist

Blank customer equipment record. Fill electronically in a compatible PDF reader or print.

Customer / business

Job / record number

Inspection date

Equipment make / model

Serial / asset ID

Hours / mileage

Job location

Technician

Customer phone

WALK-AROUND, SYSTEMS & SAFETY - MARK ONE RESULT PER LINE

	OK	ATTN	N/A
Fluid leaks, hoses, fittings and seals	☐	☐	☐
Fluid levels and visible condition	☐	☐	☐
Tires / tracks, wheels and fasteners	☐	☐	☐
Frame, guards, mounts and visible damage	☐	☐	☐
Attachments, forks, chains, rollers and retainers	☐	☐	☐
Battery, cables and accessible wiring	☐	☐	☐
Starting / charging and instrument indications	☐	☐	☐
Engine / fuel / cooling system observations	☐	☐	☐
Hydraulic operation, response and leaks	☐	☐	☐
Steering, brakes and parking brake	☐	☐	☐
Travel / driveline operation	☐	☐	☐
Lights, horn, alarms and warning devices	☐	☐	☐
Seat belt, operator restraints and interlocks	☐	☐	☐
Cab, glass, visibility and operator area	☐	☐	☐
Fire extinguisher / safety equipment, if fitted	☐	☐	☐
Lubrication points / scheduled maintenance review	☐	☐	☐

Defects, observations and follow-up needed

Service Record & Customer Portfolio

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Date / job number

Equipment / serial / asset ID

Hours / mileage

FINDINGS, WORK & AUTHORIZATION

Customer complaint / work requested

Diagnostic findings / measurements / fault codes

Work authorized / changes agreed

Parts, materials and work performed

Verification / operating check / unresolved items

Next maintenance / follow-up

Labor / travel / parts reference

Technician sign-off / date

Customer acknowledgement / date

Apply the machine-specific OEM inspection, maintenance and safe-work procedures.